

# **ERATH COUNTY IS ACCEPTING APPLICATIONS FOR A FULL TIME PARAMEDIC**

**JOB SUMMARY:** This is a non-exempt position that performs complicated medical procedures under favorable and unfavorable high-risk conditions while implementing EMS administration policies and direction. Receives supervision from EMS management, EMS Medical Director, online and off-line Medical Control, on-scene Medical Control, on-scene unified Medical Command, EMT Paramedics and rescue. Technician must be able to work independently in absence of supervision.

## **ESSENTIAL FUNCTIONS:**

- ◆ Perform complicated basic life support skills and medical procedures as required by the EMS Standard Operating Procedures, EMS Protocol and medical procedures authorized by the EMS Medical Director and EMS Director.
- ◆ Perform a variety of rescue procedures involving a high risk of injury from auto accidents, fire, criminal act, and acts involving dangerous situations.
- ◆ Respond to EMS dispatch.
- ◆ Perform intensive inspections of EMS vehicles in regard to mechanical condition, equipment, and supply.
- ◆ Perform electronic, computer and paper reporting for ambulance and patient billing.
- ◆ Perform daily EMS facility duties of cleaning, record management, and assist EMS billing department as needed.
- ◆ Maintain required Continuing Education, testing, reporting, and certification required by The Texas Department of State Health Services for this position.
- ◆ Attend all required EMS meetings and training.
- ◆ Follow EMS personnel policies Erath County Policies as approved by the County Commissioners Court without exception
- ◆ Direct public, medical professionals, and elected officials to the proper EMS Supervisor with complaints, concerns, or problems encountered.

Technicians must be able to cope with situations that are emotional and stressful. Must be able to remain calm and positive with irate and combative patients. Other responsibilities include duties as assigned within the scope of responsibility and requirements of the job.

## **EDUCATION, EXPERIENCE, LICENSE AND CERTIFICATIONS:**

- ◆ Licensed or State Certified Paramedic EMT with Tx Dept of State Health Services.
- ◆ Current American Heart Association Provider-CPR.
- ◆ Current Advanced Cardiac Life Support Certification.
- ◆ Minimum eighteen (18) years of age.
- ◆ High school graduate or equivalent.
- ◆ Possess a valid Texas Driver's License with excellent driving record.
- ◆ Must be licensed and qualified to operate EMS vehicles of Type I, Type II, and Type II, and all support vehicles in a safe manner.
- ◆ Emergency medical service experience preferred.

## **SKILLS, KNOWLEDGE AND ABILITIES:**

- ◆ Fluent with the English language, spelling, grammar and punctuation.
- ◆ Excellent communication skills to perform professional two-way radio communication, cell phone Medical Control communications, and wireless communication with contracted support companies.
- ◆ Knowledge of medical terminology.
- ◆ Knowledge of principles and procedures of medical reporting/billing, record keeping and writing.
- ◆ Telephone etiquette.

## PARAMEDIC, cont.

- ◆ Knowledge of current state, local, and federal laws, rules and regulations governing Emergency Medical Services.
- ◆ Knowledge and ability to follow County policies and Standard Operating Procedures, as well as understanding of EMS organizational operations and agency operations.
- ◆ Perform in a professional manner with County and State agencies, and with the public.
- ◆ Must be dependable, detail oriented and confidential with cases.
- ◆ Maintain effective working relationships with those contacted in the course of duty.
- ◆ Operate office equipment, fax machine, computer, modem, paging system and electronic reporting equipment.

**WORKING CONDITIONS:** Work is performed both indoors and outdoors. Work periods are twenty-four (24) hours on duty or more. Conditions may be extreme heat and cold for extended periods. Standby required in and outside of Emergency vehicles. May be subject to risk due to work performed outdoors for extended periods with full exposure to the environmental elements and weather conditions. Technician may be exposed to moving mechanical parts and is occasionally exposed to fumes or airborne particles. There is potential exposure to communicable diseases, blood-borne and airborne pathogens, as well as, toxic or caustic chemicals. There is a risk of electrical shock and risk of exposure to radiation. Noise level may be very loud at times. May also be subject to irate citizens. This position requires travel to designated medical service area, assigned schools and other job related duties. This position has intermittent exposure to the computer monitor.

**PHYSICAL REQUIREMENTS:** This position requires physical ability to perform all tasks required in the performance of typical emergency care including, but not limited to driving , standing, sitting, running, bending, crawling, climbing, stooping, pushing, pulling, and lifting patients or equipment in excess of one hundred (100) pounds and working at heights for extended periods of time. Prolonged kneeling during assigned activities including long periods of CPR. Maintain effective audio-visual discrimination and perception needed for making observations, reading, writing, and responding to questions, inquiries, operating assigned equipment and communication with other people including co-workers.

Beginning salary range is \$13.26 per hour - \$15.81 hour. EMS technicians are required to work 24 hour shifts.

Benefits include health and dental insurance for the employee after a 90 day waiting period. Careflite insurance is provided for the employee and household family members at no cost. Erath County and employees contribute to the Texas County & District Retirement System. The County also contributes to TCDRS for a supplemental death benefit for the employee.

Vacation, sick and holiday hours are accrued each pay period.

A physical and drug screen are required.

Applications will be accepted until position filled.