Memo

To:

Sheriff Coates

From:

Capt. Woodruff

Date:

7/3/2018

Reference:

Property Room Inspection

On this date an inspection was conducted on the property room of the Erath County Sheriff's Office. Upon inspection there were 10 open lockers available for the deputies. The exterior door was secured as required. There was also a sign in/out sheet that was completed properly. Inspection was conducted on the refrigerator and blood evidence was being stored in the refrigerator as required.

Five cases were pulled for review. Case # 17007223 was pulled and the firearm in that case was return to family.

Case # 17009194 had two vials sent to the Texas Department of Public Safety for testing. The Grinder in this case was found properly sealed and labeled in the property room.

Case # 17009042 the various evidence was found in the property room properly labeled and sealed

Case # 18001048 the shell casing was found in the property room properly labeled and sealed

Case # 180022235 the firearm was properly labeled and sealed in the property room.

The property room was found to be in satisfactory order.

Captain Jeremy Woodruff

Sgt. Dustin Paulsen

Sheriff Matt Coates

Date 7/3/2018